

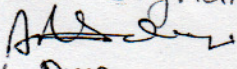
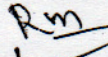

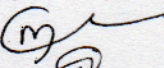

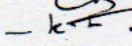



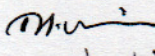
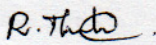
Sri Kaliswari College (Autonomous)
Sivakasi

I Q A C
Meeting with the Members.

Place : Principals Chamber

Time : 10.30 a.m.

Date : 30-05-2018

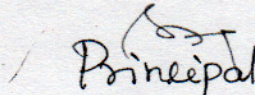
| S.No. | <u>Members</u> Names | <u>Present</u> Designation | Signature |
|-------|-------------------------------------|-------------------------------|---|
| 1. | Shri. A.P. Selvarajan | Secretary |  |
| 2. | Ms. R. Muthulakshmi | Vice Principal |  |
| 3. | Dr. N. Nalayani | HOD, Com(CA) |  |
| 4. | Dr. M. Gurusamy | HOD, Commerce |  |
| 5. | Dr. S. Amutharani | HOD, PG Com |  |
| 6. | Ms. K. Lalithambigai | HOD, Maths |  |
| 7. | Mr. G. Krithiga Subramanian | HOD, Physics |  |
| 8. | Mrs. L. Priya | Head, CS |  |
| 9. | Shri. S. Rajesh | Industrialist | |
| 10. | Prof. E. Gordon | Academic Expert | |
| 11. | Mr. N. Nehru Murgesan | O.S. |  |
| 12. | Mr. M. Vairamuthu | Alumni |  |
| 13. | Ms. R. Thenmalar II M.Sc (Maths) | Student Representative |  |

Minutes

- * The meeting commenced with the opening remark of the Principal about the importance and functioning of IQAC in the Quality enhancement of the Institution.
- * Secretary and Principal discussed with the member about the activities to be carried in the academic year 2018-2019

-
- * Reviewed the Academic Administrative Audit Report .
 - * Reviewed the feedback from the students about the staff and infrastructure.
 - * Decided to conduct the following programmes.
 - Bridge course to the I UG students
 - Faculty Development Programme to all the faculty members and Orientation programme to the newly recruited faculty members
 - A counselling programme to the Girl Students on Health issues.


Co-ordinator


Principal

Sri Kaliswari College (Autonomous)
Sivakasi

I & A C
Meeting with the Members

Place : Principals' Chamber

Time : 3.15 p.m.

Date : 27-08-2018

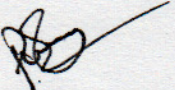
Members Present

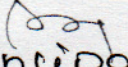
| S.No. | Names | Designation | Signature |
|-------|------------------------------------|------------------------|--------------|
| 1. | Shri. A.P. Selvarajan | Secretary | |
| 2. | Ms. R. Muthulakshmi | Vice Principal | |
| 3. | Dr. N. Nalayani | HOD, Com (CA) | |
| 4. | Dr. M. Gurusamy | HOD, Commerce | |
| 5. | Dr. S. Amutharani | HOD, PG Com | |
| 6. | Ms. K. Lalithambigai | HOD, Maths | K.L. |
| 7. | Ms. G. Krithiga Subramanian | HOD, Physics | |
| 8. | Mrs. L. Priya | HOD, Comp. Sci | |
| 9. | Shri. S. Rajesh | Industrialist | |
| 10. | Prof. E. Gordon | Academic Expert | |
| 11. | Mr. N. Nehru Menugesan | O.S. | |
| 12. | Mr. M. Vairamuthu | Alumni | |
| 13. | Ms. R. Thenmalai B M.Sc (Maths) | Student-Representative | R. Thenmalai |

Minutes

- * Reviewed the Minutes of the Previous Meeting
- * Decided to accelerate the process of preparing the SSR input for 3rd Cycle accreditation
- * Motivated the faculty members to send proposal for Major Research, Minor Research, Organising Seminars, Conferences to ICSSR under IMPRESS Scheme

- * Motivated the faculty members and advanced learners to apply for NPTEL Courses
- * Decided to conduct the Annual Alumni Meet in September 2019
- * Decided to conduct a Faculty Development programme.


Co-ordinator


Principal

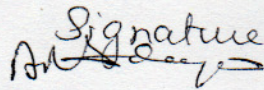

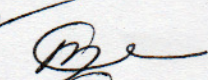
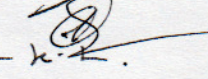
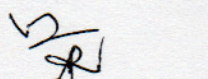
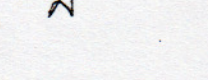

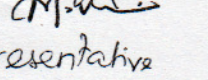
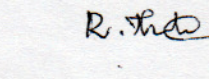
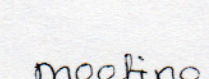
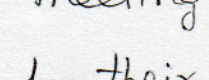
Sri Kaliswari College (Autonomous)
Sivakasi

I Q A C.
Meeting with the Members

Place : Principals' Chamber

Time : 11.00 a.m.

Date : 03-12-2018


| S.No. | <u>Members</u> | <u>Present</u> | <u>Designation</u> | <u>Signature</u> |
|-------|----------------------------------|----------------|-------------------------|---|
| 1. | Shri. A.P. Selvarajan | | Secretary |  |
| 2. | Ms. R. Muthulakshmi | | Vice Principal |  |
| 3. | Dr. N. Nalayani | | HOD, Com (IA) |  |
| 4. | Dr. M. Guerlamy | | HOD, Commerce |  |
| 5. | Dr. S. Amutharani | | HOD, PG Com |  |
| 6. | Ms. K. Lalithambigai | | HOD, Maths |  |
| 7. | Mr. G. Knithiga Subramanian | | HOD, Physics |  |
| 8. | Mrs. L. Priya | | HOD, Comp. Sci |  |
| 9. | Shri. S. Rajesh | | Industrialist | |
| 10. | Prof. E. Gordon | | Academic Expert | |
| 11. | Ms. N. Nehru Murugesan | | O.S. |  |
| 12. | Mr. M. Vaikramuthu | | Alumni |  |
| 13. | Ms. R. Thenmalai, II M.Sc (Math) | | Students Representative |  |

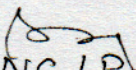
Minutes

- * Reviewed Minutes of the previous meeting.
- * Chairman thank the member of IGAC for their supports in submitted the SSR.
- * Discussed about the initiatives to be taken for the NAAC Peer Team visit.
- * Decided to sign an MoU with M.S. Chella Muthu Foundation for Mental Health, Madurai to offer counselling to

The Students.

- * Decided to sign an MoU with ICTACT to conduct course on "Skill Development" to the students and to conduct Faculty Development programmes.


Co-ordinator


PRINCIPAL

Sri Kaliswari College (Autonomous), Sivakasi

Internal Quality Assurance Cell

2018-2019

Minutes of the meeting held on 15.12.2018

Time : 12.30 pm

Place: Principal's Chamber

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 15.12.2018 in the Principal's Chamber.

The Following members of the IQAC were present

| S.No | Names | Designation |
|------|---------------------------|---------------------------------|
| 1. | Ms.R.Muthulakshmi | Vice Principal <i>RM</i> |
| 2. | Dr.N.Nalayini | HOD, Com(CA) <i>N</i> |
| 3. | Dr.M.Gurusamy | HOD, Commerce <i>me</i> |
| 4. | Dr.S.Amutharani | HOD, PG Commerce <i>S</i> |
| 5. | Ms.K.Lalithambigai | HOD, Maths <i>K</i> |
| 6. | Mr.G.Krithiga Subramanian | HOD, Physics <i>G</i> |
| 7. | Mrs.L.Priya | HOD, SS <i>L</i> |
| 8. | Mr.N.Nehru Murugesan | O.S. <i>N</i> |
| 9. | Mr.M.Vairamuthu | Alumni <i>M.V</i> |
| 10. | Ms.R.Thenmalar | Student Representative <i>R</i> |

Agenda of the Meeting:

1. To Introduce New Certification Courses
2. To introduce new Programmes.
3. To provide NET/SET coaching to PG Students
4. To Introduce reforms in examination procedures
5. To add New Amenities for Students
6. To Reduce the Paper usage
7. To Participate in NIRF


Minutes of the meeting:

The Principal presided over the meet. The Chairman of the IQAC welcomed and explained the process of feedback collection. The following resolutions were passed after the discussion.

It was resolved -

- To offer Courses bearing with employability skills in order to enhance the employability of the graduates.

- To introduce Certificate Courses to bridge the gap between the academic and industry need.
- To get affiliation for new Programme in tune with the emerging trends.
- To introduce Certificate Courses for the P.G. Students for their success in the NET and SET examinations.
- To introduce Online Evaluation systems into curriculum graduating starting with few papers.
- To Open a Bank Extension counter and Cooperative Store to facilitate the students needs.
- To introduce E-office to observe the following initiatives for reducing the paper utilisation.
 - Creating G-Suite Domain User
 - Reducing the copies of Paper Release
 - Launching new format of Internal Question Papers
- To timely submit the data for National Institutional Ranking Framework



IQAC Coordinator



PRINCIPAL

Sri Kaliswari College (Autonomous), Sivakasi
Internal Quality Assurance Cell
2018-2019

Minutes of the meeting held on 28.12.2018

Time : 2.30 pm

Place: Principal's Chamber

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 28.12.2018 in the Principal's Chamber.

The Following members of the IQAC were present

| S.No | Names | Designation |
|------|---------------------------|---------------------------------|
| 1. | Ms.R.Muthulakshmi | Vice Principal <i>RM</i> |
| 2. | Dr.N.Nalayini | HOD, Com(CA) <i>N</i> |
| 3. | Dr.M.Gurusamy | HOD, Commerce <i>M</i> |
| 4. | Dr.S.Amutharani | HOD, PG Commerce <i>S</i> |
| 5. | Ms.K.Lalithambigai | HOD, Maths <i>kl</i> |
| 6. | Mr.G.Krithiga Subramanian | HOD, Physics <i>G</i> |
| 7. | Mrs.L.Priya | HOD, CS <i>L</i> |
| 8. | Mr.N.Nehru Murugesan | O.S. <i>N</i> |
| 9. | Mr.M.Vairamuthu | Alumni <i>M</i> |
| 10. | Ms.R.Thenmalar | Student Representative <i>R</i> |

Agenda of the Meeting:


1. To Establish IPR Cell
2. To promote the outreach programs
3. To Sign More industry tieups

Minutes of the Meeting:

The Principal presided over the meet. The Chairman of the IQAC welcomed and the following resolutions were discussed and resolved after the discussion.

- Resolved to establish IPR Cell to promote the ideas of patent and original research work avoiding plagiarism among the staff members.
- Resolved to carry out outreach programmes for making the clean India project success. Mr.S.Muthu Chithambara Bharathi, Assistant Professor of Tamil and NSS Programme officer is appointed as the Nodal Officer to carry out Swatch Bharat Summer Internships Schemes

- Resolved to enter into more tie up programmes with many prestigious institutions and industries with the aim of achieving high quality teaching and training to the students community



IQAC Coordinator



PRINCIPAL

Sri Kaliswari College (Autonomous), Sivakasi
Internal Quality Assurance Cell
2018-2019









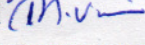
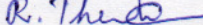
Minutes of the meeting held on 11.01.2019

Time : 11.30 am

Place: Principal's Chamber

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 11.01.2019 in the Principal's Chamber.

The Following members of the IQAC were present

| S.No | Names | Designation |
|------|---------------------------|--|
| 1. | Ms.R.Muthulakshmi | Vice Principal  |
| 2. | Dr.N.Nalayini | HOD, Com(CA)  |
| 3. | Dr.M.Gurusamy | HOD, Commerce  |
| 4. | Dr.S.Amutharani | HOD, PG Commerce  |
| 5. | Ms.K.Lalithambigai | HOD, Maths  |
| 6. | Mr.G.Krithiga Subramanian | HOD, Physics  |
| 7. | Mrs.L.Priya | HOD, CS  |
| 8. | Mr.N.Nehru Murugesan | O.S  |
| 9. | Mr.M.Vairamuthu | Alumni  |
| 10. | Ms.R.Thenmalar | Student Representative  |

Agenda of the Meeting:

1. Introduction of More Skill development courses for advanced learners
2. Purchase of New equipments for Departments
3. Enrichment of the Professional Teaching Skills of Faculty Members
4. Submission of AISHE.

Minutes of the meeting:

The Principal presided over the meet. The Chairman of the IQAC welcomed and the following resolutions were passed after the discussion.

It was resolved to introduce Skill Enhancement and Professional Development courses through online mode for facilitating the advanced learners.

Resolved to set up Organic waste converter at the campus to recycle the Organic waste into Organic manure

Resolved to purchase required number of furnitures for the students at both boys and girls hostels.

Resolved to add extra new Hi-tech model computers to fulfill the increasing needs of the students.

Resolved to enrich the professional teaching skills of the faculty members by organising related programmes with management sponsorship.

To attempt to reduce the power consumption, with the installation of power panel- voltage reducer and solar lights.

Resolved to submit the data required for AISHE in time.



IQAC Coordinator


PRINCIPAL

Sri Kaliswari College (Autonomous), Sivakasi
Internal Quality Assurance Cell
2018-2019











Minutes of the meeting held on 07.03.2019

Time : 10.00 am

Place: Principal's Chamber

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 07.03.2019 in the Principal's Chamber.

The Following members of the IQAC were present

| S.No | Names | Designation |
|------|---------------------------|--|
| 1. | Ms.R.Muthulakshmi | Vice Principal  |
| 2. | Dr.N.Nalayini | HOD, Com(CA)  |
| 3. | Dr.M.Gurusamy | HOD, Commerce  |
| 4. | Dr.S.Amutharani | HOD, PG Commerce  |
| 5. | Ms.K.Lalithambigai | HOD, Maths k.l.  |
| 6. | Mr.G.Krithiga Subramanian | HOD, Physics  |
| 7. | Mrs.L.Priya | HOD, CS  |
| 8. | Mr.N.Nehru Murugesan | O.S.  |
| 9. | Mr.M.Vairamuthu | Alumni  |
| 10. | Ms.R.Thenmalar | Student Representative  |

Agenda of the Meeting:

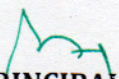
- NAAC PEER Team Visit

Minutes of the meeting:

The Principal presided over the meet. The Chairman of the IQAC welcomed and the following resolutions were passed after the discussion.

- All the departments are instructed to be ready for the NAAC PEER Team Visit. The Departments are asked to be prepared with all the records and proofs for the Peer Team Visit.
- Various committees are formed for the smooth conduct of NAAC Peer Team Visit.


IQAC Coordinator


PRINCIPAL.

Sri Kaliswari College (Autonomous), Sivakasi
Internal Quality Assurance Cell
2018-2019









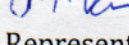
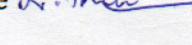
Minutes of the meeting held on 08.04.2019

Time : 12.30 pm

Place: Principal's Chamber

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 08.04.2019 in the Principal's Chamber.

The Following members of the IQAC were present

| S.No | Names | Designation |
|------|---------------------------|--|
| 1. | Ms.R.Muthulakshmi | Vice Principal  |
| 2. | Dr.N.Nalayini | HOD, Com(CA)  |
| 3. | Dr.M.Gurusamy | HOD, Commerce  |
| 4. | Dr.S.Amutharani | HOD, PG Commerce  |
| 5. | Ms.K.Lalithambigai | HOD, Maths  |
| 6. | Mr.G.Krithiga Subramanian | HOD, Physics  |
| 7. | Mrs.L.Priya | HOD, CS  |
| 8. | Mr.N.Nehru Murugesan | O.S.  |
| 9. | Mr.M.Vairamuthu | Alumni  |
| 10. | Ms.R.Thenmalar | Student Representative  |


Agenda of the Meeting:


- Website Domain Registration
- Feedback Collection

Minutes of the meeting:

The Principal presided over the meet. The Chairman of the IQAC welcomed and the following resolutions were passed after the discussion.

- Resolved to highlight the importance of posting all upcoming events of the college by regular, documenting and uploading of video content in the Website for community.
- Resolved to constitute Website Committee.
- Resolved to register a separate "edu" domain for college website.
- Resolved to collect Online Feedback regarding Curriculum, Staff and Infrastructure from various Stackholders.


IQAC Coordinator


PRINCIPAL

Sri Kaliswari College (Autonomous), Sivakasi

Internal Quality Assurance Cell

Action Taken Report

2018-2019

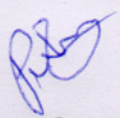
| Plan of Action | Achievements/Outcomes |
|--|---|
| Collection of Feedback from various Stakeholders | Online Feedback regarding curriculum is collected from <ul style="list-style-type: none">• Students (23.03.2019 to 28.03.2019)• Alumni (16.03.2019)• Parents• Teachers• Feedback on Infrastructure is collected to know the requirements of students (23.03.2019 to 28.03.2019)• Feedback on Staff & HOD is collected to measure the quality attributes of faculty members (03.05.2019) |
| To Organise Faculty Development Programme | List of Faculty Development Programmes organized to enrich the faculties <ol style="list-style-type: none">1. Data Science and Big Data Analytics (04.06.2018 to 08.06.2018) - ICTACT2. Data Science and Big Data Analytics (26.11.2018 to 27.11.2018)- By Mr.Dineshkumar Gandhi, ICTACT3. Miles Crossed and the Miles to go (29.11.2018)<ul style="list-style-type: none">- By Dr.S.Manimekalai, NAAC Steering Committee4. A Role Model Teacher (30.11.2018)- By Dr.R.Gowthaman, Assistant Professor, Department of Electronics, Erode Arts & Science College, Erode. |
| Bridge course to the I UG students | A Ten days Bridge course cum Orientation Programme is organised on 18.06.2018 |

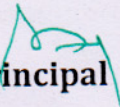
| Plan of Action | Achievements/Outcomes |
|---|--|
| <p>To send more proposals for Major & Minor Research for organizing Seminars, Conference, Workshops</p> | <ol style="list-style-type: none"> 1. Dr.S.Prakash, Biotechnology Department got a Major Research Project on "Isolation and Characterization of environment friendly antifouling metabolites from marine sponge associated actinobacterial strains" TNSCST - Rs.18,87,000/- 2. Mr.K.Siva, Biotechnology Department got a Minor Research Project on "Eco friendly Biosynthesis of AgNo₃ and Agl Nanoparticles to the Management and Destabilization of Biofilms formed by Human Pathoens" - UGC -Rs.75,000/- 3. 5 funded seminars sponsored by IMPRESS, ICSSR of worth Rs.8,50,000/- <ul style="list-style-type: none"> • "Social Relationship between Microbes, Human and Environment (SRMHE-2019)" by Dr.S.Prakash - Rs.1,50,000/- • "Make in India : Opportunities and Challenges" by Dr.G.Lingaperumal - Rs.2,50,000/- • "Corporate Environmental Responsibility - Midway and Progress" by Mrs.E.Kiruthika - Rs.1,50,000/- • "Application of Statistical Package for Research" by Dr.S.Amutharani - Rs.1,00,000/- • "Sustainable Development through CSR Practices in Indian Industries" by Dr.M.Lakshmanakumar - Rs.2,00,000/- • 16 Minor Research Project applications and National Conference applications are sent to various funding agencies |

| Plan of Action | Achievements/Outcomes |
|---|---|
| To add New Amenities for Students | <ul style="list-style-type: none"> • A Cooperative Store (RA. 427) for Staff and Students opened on 02.01.2018 to meet the students needs. • A TMB Bank Extension counter was opened on 23.07.2018. |
| Affiliation for new Programme | To cope-up with the new trends the affiliated Programme B.Sc. Maths (Computer Application) is introduced on 09.07.2019 |
| Planned to introduce new certificate courses | To bridge the gap between and academic and industry needs many certificate courses are introduced. |
| Planned to offer Courses enhancing the employability skills. | In order to enhance the employability of the students various courses bearing with Employability Skills are included in every UG and PG Programmes. The framed syllabi are passed in the BOS meeting between 23.04.2018 and 28.04.2018. The same is passed through the Tenth Academic Council Meeting on 21.05.2018. |
| To Introduce reforms in examination systems. | Reviewed and accepted the plan of introducing Online Evaluation of Papers gradually into curriculum. |
| To enter into more industry tieups | MoU's signed in 2018-2019 are <ol style="list-style-type: none"> 1. M.S.Chellamuthu Trust & Research Foundation, Madurai to offer counselling. 2. ICT Academy, Chennai to offer for Skill Development |
| To provide more Skill Development courses for Advanced Learners | <ol style="list-style-type: none"> 1. 59 students are certified in "Cisco Certified Network Administrator Course" conducted in collaboration with Sri Ramakrishna Mission Vidyalaya College of Arts & Science, Coimbatore 2. 37 students completed Spoken Tutorial Certifications offered by IIT, Mumbai. |

| Plan of Action | Achievements/Outcomes |
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| | 3. Under the collaboration of DELL EMC ICTACT, 100 students successfully completed "Data Science & Big Data Analytics" International Certification. |
| To promote outreach programs | Swatch Bharat Summer Internships Schemes were carried out by 17 students which promoted the clean India Project successfully. Mr.S.Muthu Chithambara Bharathi, Assistant Professor of Tamil and NSS Programme officer is the Nodal Officer. |
| To Participate in NIRF | The data for National Institutional Ranking Framework is submitted on 20.12.2018. |
| Timely Submission of AISHE. | The data required for AISHE is submitted on 06.02.2019. |
| Purchase of New equipments for Departments | <p>Infrastructure Augmentation was done during 2018 - 2019 so as to provide adequate facilities for students.</p> <ul style="list-style-type: none"> • Elisa Reader worth of Rs. 6,76,600 for Biotechnology Laboratory. • Organic waste converter worth of Rs.5,66,060/- • 70 new Hi-tech model computers worth of Rs. 3 Lakhs • Additional furniture for girls and boys hostel worth of Rs.1,00,000/- • Sports goods worth of Rs.1,00,000/- |
| To Establish IPR Cell | IPR Cell established to promote the ideas of patent and original research work avoiding plagiarism among the staff members. |
| To enrich the knowledge of faculty through NPTEL courses | 5 Teachers and 40 Students have completed and have been certified in NPTEL Exams |
| Enrich the Professional Teaching Skills of Faculty Members | 6 Faculty members completed Management sponsored Online |

| Plan of Action | Achievements/Outcomes |
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| | certification "STEP for Teaching Professionals Course" - The Hindu Group |
| To Reduce the Paper usage | Initiatives to introduce E-Office was taken. <ol style="list-style-type: none"> 1. G-Suite Domain mail id is created for every departments and only soft copy of circulars are forwarded. 2. Internal Question Papers with two pages per sheet is introduced to reduce the number of xerox copies. |
| New Website Domain Registration | For college website a separate "edu" domain registered in ERNET. |


 IQAC Co-ordinator


 Principal