

8

I QAC MEETING MINUTES

2016-2017

Sri Kaliswari College (Autonomous)

Sivatasi

IQAC




Date: 2 July, 2016

Venue: Meeting Hall
3.30 p.m.

Meeting with the College Secretary

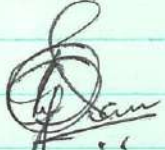
Agenda: Plan for the Academic
Year 2016-2017
Other matters, if any.


Members Present

S/No.	Names	Departments	
1.	DR. P.K. BALANARAYAN	Management Studies	
2.	K. LALITHAMBIGAI	Maths	k. Lalithambigai
3.	R. Muthulakshmi	Computer Applications	Rm
4.	S. FEMINA	English	
5.	N. Nehrumurugesan	Office	
6.	A. SUBRAMANIAN	Senior Faculty	Ahm
7.	A. S. Suresh Secy		

Minutes

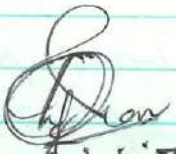
The Principal and Chairperson presided over the meeting. Shri A.P. Selvarajan College Secretary was present. Dr. K. Rajendran IQAC Coordinator presented the future plan for the college for 2016-2017 (attached overleaf) and it was approved.

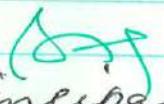

Coordinator


Principal

Plan of Action for 2016-2017.

1. To launch students' cooperative store
2. To launch NCC
3. To introduce public address system
4. Steps to get guideship of Ph.D. Scholars
5. Sign more MOs with reputed Industries / Institutions
6. To install Touch Screen to access the details about students
7. Major research projects from funding agencies
8. To start more PG programmes
9. To install solar street lights on the campus
10. To install centre for renewable energy and waste utilization
11. To identify the best teacher and the best Department
12. Botanical Garden
13. Basketball Court
14. Separate Library Building
15. M.Phil. in English
16. More on-line courses
17. Staff Exchange Programme.


Coordinator


Principal

Sri Kaliswari College (Autonomous)

Sivakasi

IQAC

Preliminary Meeting for the National Seminar

Place : Principal's Chamber

Time : 3 p.m.

Date : 12 July, 2016

Agendum : Conduct of National Level Seminar by IQAC.

Members Present

Sl. No.	NAMES	DESIGNATIONS	SIGNATURES
1	S. Femina	Assistant Professor	
2	K. LALITHAMBICA	Head, Marks	K.L.
3	A. Subramanian	Senior faculty	
4	Dr. S. Amutha Rani	Head, Ph. Ed.	
5	R. Muthukrishni	Viceprincipal	Rm
6	P. K. BALAMURUGAN	Vice-Principal	Phm

Minutes

It was decided to conduct a National Level Seminar on NAAC approved theme "Teaching, Learning and Evaluation in Higher Education: A Current Scenario" with sponsorship from the Management.

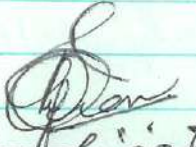
It was also decided to conduct the seminar on 9 & 10 September 2016.

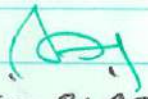
Dr. K. Rajendran, IQAC Coordinator was authorized to contact guest speakers and arrange to fix them.

R.T.O.

It was decided to fix topics/
subthemes for technical sessions.

It was also decided to
fix rapporteurs for the sessions.


Coordinator


Principal

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Sri Kaliswari College (Autonomous)

Sivakasi

IBAC

Meeting for Inviting Papers from
College Teachers for the National Seminar

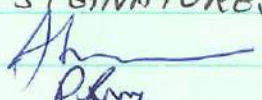
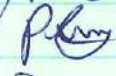

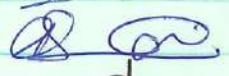

Place : Principal's Chamber

Time : 12.30 p.m.

Date : 4 Aug, 2016.

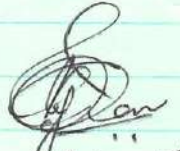
Agendum: Inviting Papers from
College Teachers for the
National Seminar.

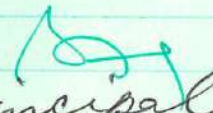
Members Present

Sl.No.	NAMES	DESIGNATIONS	SIGNATURES
1	A. Subramanian	Senior Faculty	
2	DR. P. K. NACIAMARAN	Vice-Prinor	
3	R. MUSHULASHMI	Viceprincipal	
4	DR. S. AMUTHA RANI	Head, PG Commerce	
5	S. FERINA	Assistant Prof. Eng	
6	K. Lalithambigai	Head (Maths)	k.l.

Minutes

It was decided to invite papers from college teachers for the proposed national seminar on "Teaching, Learning and Evaluation on Higher Education : A Current Scenario".


Coordinator


Principal

Sri Kaliswari College (Autonomous)
Sivakasi

Introducing MOOC for Students

Place : Principal's Chamber
Time : 3 p.m.
Date : 9 Aug., 2016.

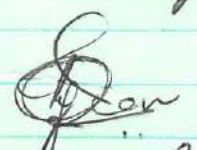
Agendum : Introducing MOOC for students

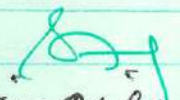
Members Present

Sl. No.	NAMES	DESIGNATIONS	SIGNATURES
1	R. Muthulekshmi	Uc-Principal	Rm
2	Dr. P.K. Narayanaswamy	vice-principal	P.K.N.
3	A. Subramanian	Senior Faculty	A.S.
4	Dr. S. Amutha Devi	Head, PG Commerce	S.A.D.
5	K. Lalithambigai	Head (Maths)	K.L.
6	S. Femina	Assistant Professor	S.F.
7	S. Banupriya	M.Phil (English)	S.B.
8	G. Kosalar	M.Phil (Maths)	G.K.

Minutes

Decided to popularise free online courses such as MOOC, Pennsylvania and Harvard among the students for their self study.


Coordinator


Principal

Sri Kaliswari College (Autonomous)
Sivakasi

IQAC

Preliminary Meeting for Faculty
Exchange Programme with SRMVCAAS,
Coimbatore.

Place : Principal's Chamber

Time : 3 pm.

Date : 24 Aug., 2016.

Members Present

Agendum : Faculty Exchange
Programme with SRMVCAAS,
Coimbatore

Sl.No.	NAMES	DESIGNATIONS	SIGNATURES
1	Dr. S. Amutha Ravi	Head, PG Commerce	
2	A. Subramanian	Senior Faculty	
3	S. Ferrina	Assistant Professor	
4	R. Muthulakshmi	Vice-Principal	
5	S. Banupriya	M. Phil (English)	
6	Dr. P.K. DACAMURUGAN	Vice-Principal	
7	K. Lalithambigai	Head (Maths)	k.l.
8	G. Kasalai	M. Phil (Maths)	G.K.

Minutes

Decided to enter into a
collaboration with Sri Ramakrishna
Mission Vidyalyaya College of Arts and
Science, Coimbatore for Faculty
Exchange Programme.

Coordinator

Principal

Sri Kaliswari College (Autonomous)

Sivakasi.

ICAC.

Preparation of Invitation for the
National Seminar.

Place : Principal's Chamber

Time : 3 p.m.

Date : 1 Sept, 2016.

Agendum : Invitation for National
Level Seminar by ICAC.

Members Present

Sl. No.	NAMES	DESIGNATION	SIGNATURES
1	K. Lalithambigai	Head (Maths)	K.L.
2	Dr. S. Amutha Devi	Head, PG Commerce	
3	S. Fernina	Assistant Professor	
4	Dr. P.K. Manikandan	Vice-Principal	
5	R. Muralidharan	Vice-Principal	Rm
6	A. Subramanian	Senior Faculty	
7	S. Banupriya	M.Phil (English)	
8	G. Kosalai	M.Phil (Maths)	G.K.

Minutes

Decided to send invitations to college teachers for their participation / presentation in the proposed national seminar on "Teaching Learning and Evaluation: A Current Scenario".

Coordinator

Principal

Sri Kaliswari College

(Autonomous)
Sivakasi

IBAC

Demo for Student Registration
for Free Online Courses

Place : Principal's Chamber

Time : 12.30 p.m.

Date : 2 Sept, 2016.

Agendum : Arranging a Demo
for student registration
for MOOC and other courses
for self study.

Members Present

Sl. No.	NAMES	DESIGNATIONS	SIGNATURES
	Dr. P.K. Narayanaswami	vice - Principal	
	R. Muthulakshmi	Vice-principal	
	Dr. S. Amutha Ravi	Head, PG Commerce	
	K. Lalithambigai	Head (Holds)	
	S. Femina	Assistant Prof. of Engg	
	A. Subramanian	Senior Faculty	
	G. Kosalai	M. Phil (Maths)	
	S. Banupriya	M. Phil (English)	

Minutes.

Decided to arrange a
centralized facility for student
registration for free online
MOOC for self-study.

Coordinator

Principal

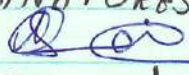

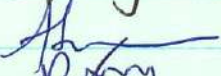
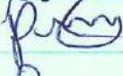

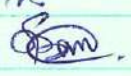
Sri Kaliswari College (Autonomous)
Sivakasi

IQAC
Formation of Committees for
the National Seminar.

Place : Principal's Chamber
Time : 3 p.m.
Date : 3 Sept., 2016.

Agendum: Formation of
Committees for the National
Seminar.

Members Present

Sl. No.	NAMES	DESIGNATIONS	SIGNATURES
1	Dr. S. Amutha Devi	Head, PG Commerce	
2	S. Femina	Assistant Professor of Eng	
3	A. Subramanian	Senior faculty	
4	Dr. P. K. Archana Devi	Vice-Principal	
5	R. Muthulakshmi	Vice-principal	
6	K. Lalithambigai	Head (C.A. / M)	K.L.
7	G. Kosalai	M. Phil (Maths)	G.K.
8	B. Banupriya	M. Phil (English)	

Minutes

The following committees were formed for conducting the National Seminar effectively:

Invitation : Dr. A. Subramanian &
Dr. K. Rajendran
Registration : Mrs M. Archana Devi
Agenda & Receipts.
Flex : Mr. A. Babu Franklin
Master of } Mrs. S. Santhi &
Ceremonies } Mrs. J. Santha Christina
Hospitality : Miss K. Lalithambigai
Mr S. Palpandian

Decoration : Student Volunteers
Department of
Mathematics

PPT Arrangement : Kumar
Lab Technician &
Ramar Office

Feedback Forms : Mrs. M. Archana
& Certificates : Devi

Press : Dr. N. R. Nagarajan &
Dr. M. Paramasivan

Dean
Coordinator



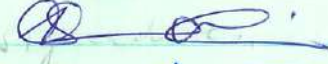
Principal

Sri Kaliswari College
(Autonomous)
Sivakasi
IGAC

Plan to implement Faculty
Exchange Programme with
SRMVEAS, Coimbatore.

Place : Principal's Chamber
Time : 3 p.m.
Date : 6 September, 2016

Agendum : Plan to implement Faculty
Exchange Programme with
SRMVEAS, Coimbatore.
Members Present

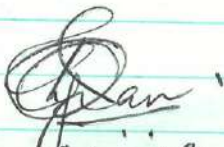
Sl.No.	NAMES	SIGNATURES
1	S. Banupriya	
2	G. Kosalai	G. K.
3	S. Femina	
4	Dr. S. Amutha Pavi	
5	S. ALAGAPPAN	S. A.
6	Dr A. SUBRAMANIAN	A.
7	DR. R. NARAYANA PRAKASHI	R. Narayana
8	R. Muthulakshmi	R. Muthulakshmi
9	Dr. M. Sujath	M. Sujath
10	K. LALITHAMBICAI	K. Lalithambikai
11	L.T. Parvathi	L.T.
12	DR. P.K. DRUMMOHAN	P.K.

Minutes

Decided to implement Faculty
Exchange Programme with Sri Ramakrishna
Mission Vidyalaya College of Arts &
Science, Coimbatore
The areas of exchange were

outlined:

- (1) Faculty Exchange
- (2) Exchanging students for specific programmes
- (3) Exchange of laboratory resources between the partner institutions
- (4) Soil test analysis for farmers as extension activity.


Coordinator


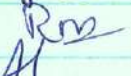
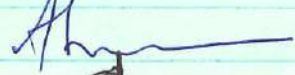


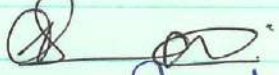
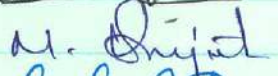
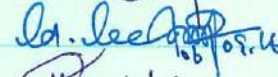
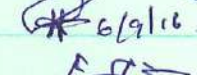
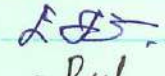



Principal

Sri Kaliswari College
(Autonomous)
Sivakasi
IQAC

Assessing the Progress of UIC
Minor Research Project Awardees

Place : Principal's Chamber
Time : 3:30 p.m.
Date : 6 September, 2016.

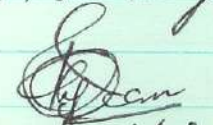
Agendum : Assessing the Progress of
MRP Awardees.
Members Present

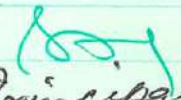
<u>Sl. No.</u>	<u>NAMES</u>	<u>SIGNATURES</u>
1.	Dr. P. K. PARAMASIVAN	
2.	R. Muthulakshmi	
3.	A. Subramanian	
4.	S. Femina	
5.	K. Lakshambigai	
6.	Dr. S. Amutha Devi	
7.	Dr. M. Sujatha	
8.	Dr. M. PARAMASIVAN	
9.	A. PANDILAKSHMI	
10.	E. Kiruthika	
11.	R. Vijayalakshmi	
12.	M. Lakshma Kumar	

Minutes

The status of the Minor Research Projects of the UIC was assessed.

Decided to ensure the prompt submission of ongoing MRP Reports by the awardees.


Coordinator


Principal

NAAC - Sponsored
 National Level Seminar
 on
 Teaching, Learning and Evaluation
 in Higher Education - A Current
 Scenario

Venue : Conference Hall (A/c)

Date : 9 September 2016

organized by
NAAC

Sri Kaliswari College (Autonomous)
Sivakasi.

Inauguration

President : Dr. S. Krishnamurthy
Principal

Inaugural }
Address } : Dr. Davamani Christopher
The Principal
The American College
Madurai.

Well organised National level NAAC sponsored
Seminar.

Highly attentive students.

Meaningful Seminar.

God may bless this institution.

MCh

M. Davamani Christopher

Principal

The American College

Madurai 625 002.

NAAC - Sponsored
 National Level Seminar
 on
 Teaching, Learning and Evaluation
 in Higher Education - A Current
 Scenario

Venue : Conference Hall (A/c)

Date : 9 September, 2016

organized by
 IQAC

Sri Kaliswari College (Autonomous)
 Sivakasi

Technical Session - I

Topic : Examination Reforms and Academic Audit^t
 Resource Person :

Dr. Arunagiri

Principal

MVM Arts College

Madurai

- Well arranged Seminar.
- Students participation was good.

9/9/16

NAAC - Sponsored
National Level Seminar
on
Teaching, Learning and Evaluation
in Higher Education - A Current
Scenario

Venue : Conference Hall (A/c)

Date : 9 September, 2016

organized by
IQAc

Sri Kaliswari College (Autonomous)
Sivakasi.

Technical Session-II

Topic : The Role of ICT in Teaching and
Learning Process

Resource Person : Dr. R. Sridhar

Director (Unaided Wing)

Sri Ramakrishna Mission

Vidyakanya College of Arts &
Science, Coimbatore.

It is my privilege to have a session at your college. Topic is good enough and I hope I have done my level best to teach the content of the topic. Thank you for hospitality, and the arrangements. Thanks for everyone who had made this event successful.

- R. Sridhar

NAAC - Sponsored
National Level Seminar
on
Teaching, Learning and Evaluation
in Higher Education - A Current
Scenario

Venue : Conference Hall (A/c)

Date : 10 September, 2016

organized by

NAAC

Sri Kaliswari College (Autonomous)

Sivakasi

Technical Session - III

Topic : Essence of Research
Resource Person } : Dr. V. Venkattraman
Principal
Rajapalayam Rajes' College
Rajapalayam.

I feel very happy to associate with the
Kaliswari College, in the National Seminar
on 10th instant. It was a participatory
event. Very good response, but I have
received from the participants.

I wish the programme a very success

V. Venkattraman
10/9

NAAC - Sponsored
National Level Seminar
on
Teaching, Learning and Evaluation
in Higher Education - A Current
Scenario

Venue : Conference Hall (A/c)

Date : 10 September, 2016

Organized by
NAAC

Sri Kaliswari College (Autonomous)
Sivakasi

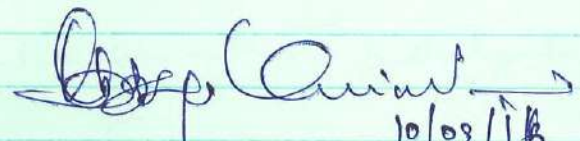
Technical Session IV

Topic : Innovative Syllabi for Part I &
Part II Learners

Resource Person : Prof. R. Raja Govindasamy
Director (EF)

MTN College (Autonomous)
Madurai

The seminar on Innovative Syllabi for Part I & Part II syllabus was well received by the staff and students. Student response to the discussion was very good. I appreciate the efforts of the organizers for doing a very good job.


10/09/16
R. Raja Govindasamy

NAAC - Sponsored
National Level Seminar
on
Teaching, Learning and Evaluation
in Higher Education - A Current
Scenario

Venue : Conference Hall (A/c)

Date : 10 September, 2016

organized by
NAAC

Sri Kaliswari College (Autonomous)
Sivakasi

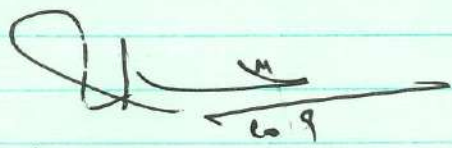
Technical Session - V

Topic : Online Courses and their
Implications

Resource Person : Dr. K.S. Chandrasekar

Head & Dean Management
Studies Institute of Management
University of Kerala
Thiruvananthapuram, Kerala.

Found an interesting bunch of students
and faculty who have been all along
interested in the lecture delivered today.
Interactive and ambitious. Excellent
organization by Dr. S. K. Mathan & Dr. N. S. Mathan


Dr. K.S. Chandrasekar

NAAC - Sponsored
National Level Seminar
on
Teaching, Learning and Evaluation
in Higher Education - A Current
Scenario

Venue : Conference Hall (A/c)

Date : 10 September, 2016

organized by
IQAC

Sri Kaliswari College (Autonomous)
Sivakasi

Valedictory Session

Valedictory Address

Dr. K. Subramanyam

Pro-Chancellor

SVYASA

Bengaluru

Karnataka.

One of the highly disciplined institutions.
Very ambitious to become a
deemed university. May God bless
honorably

Sri Kaliswari College (Autonomous)
Sivakasi

I Q A C

Date: 11.09.2016

Meeting with the Alumni

An Interaction

President : Dr. S. Krishnamurthy

Co-ordinator : Prof. S. Alagappan
(Alumni)

Vice-President : Mr. K. Ramaraj
Co-ordinator : Dr. K. Rajendran
(I Q A C)

Secretary (Alumni): P. Venkatesh Kumar
Office Bearers

Place : Conference Hall A/c.

Time : 12 p.m.

Date : 11.09.2016.

Minutes

Dr. K. Rajendran, I Q A C Co-ordinator interacted with the Alumni.

The Alumni expressed satisfaction with the infrastructural facilities

Teaching

Library facilities and
so on.

They suggested that students could be trained in

1) Speaking in Tamil in Meetings and

2) Communicative English.

157 alumni attended.

Members Present.






1 Dr. P. K. Narayanaswami

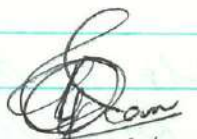
2 Ms. R. Muthulakshmi

3 A. Subramanian

4 K. Lalithambiga

K.L.

- | | | |
|----|--|---|
| 5 | Dr. S. Amuthakani |  |
| 6 | S. Fernina |  |
| 7 | S. Banupriya M.Phil |  |
| 8 | G. Kosalai | G.K. |
| 9 | S. ALAGAPPAN |  |
| 10 | Venkatesh Kumar, J
(Secretary Alumni Association) |  |


Coordinator


Principal

Sri Kaliewari College (Autonomous)

Sivakasi

I QAC

Date: 13.12.2016

Meeting Hall A/c
12.30 pm.

Meeting with the
Faculty Members

Agenda: (1) Promoting staff contribution
to research journals/magazines
(2) Seeking financial
assistance under MRPs
and other funding agencies

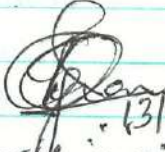
Members present:

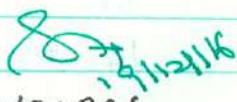
Sl.No	NAMES	DEPARTMENTS	SIGNATURES
1.	K. LALITHAMBIGAI	Maths	K. Lalithambigai
2.	S. Femina	English	S. Femina
3.	Dr. S. Poojatharan	Tamil	S. Poojatharan
4.	J. Amutha	TAMIL	J. Amutha
5.	K. Sakthileela	Tamil	K. Sakthileela
6.	Dr. S. Saraswathi	PC Com	S. Saraswathi
7.	A. Veni Lishna Bharathi	Library	A. Veni
8.	A. Kireethika	com (R)	A. Kireethika
9.	Dr. V. Jeyanthi	Biotech	Dr. V. Jeyanthi
10.	L. P. Parvathi	chem	L. P. Parvathi
11.	R. Vijayarajeshwari	Chem	R. Vijayarajeshwari
12.	N. Malayini	com en	N. Malayini
13.	L. Priya	CS	L. Priya
14.	M. Gurusamy	Com (en)	M. Gurusamy
15.	Dr. K. Sudeesh Kumar	PC com	Dr. K. Sudeesh Kumar
16.	Dr. M. Lakshmana Kumar	PC Com	Dr. M. Lakshmana Kumar
17.	Dr. S. David Noel	Botany	Dr. S. David Noel
18.	PR. S. PRAKASH	Biotechnology	PR. S. PRAKASH
19.	Dr. C. Ravinder Singh	Botany	Dr. C. Ravinder Singh
20.	Dr. S. AMARNATH PANDIAN	Botany	Dr. S. AMARNATH PANDIAN
21.	Dr. K. SELVARAJ	BOTANY	Dr. K. SELVARAJ
22.	J. JOHN DAVID KUMAR	THA	J. JOHN DAVID KUMAR
23.	Dr. R. Ravichandran	chem	Dr. R. Ravichandran

24	G. Kulkarni Subramana N.R. Nagarajan	Phy (in economics)	VZ Ru
26.	A. Subramanian	Maths	Sh
27.	M. PARAMASIVAN	Chem	Leo
28	A. Prabhakaran	Phy (in)	Sh
29	K. Ramarej	IT	Sh
30	R. Neelakrishmi	CA	Rm
31	P.K. NAGAMURUGAN	BBA	P. Jay

Minutes

- (1) Decided to encourage contribution of articles to journals and magazines with impact factors
- (2) Decided to guide M.Phil. scholars to contribute articles to Trends in Kalis Research.
- (3) Authorized Dr. A. Anantha Rani, Associate Professor and Head of Ph department of Commerce to edit college Research Journal in Social Science and
- (4) Decided to send proposals seeking financial assistance under UAC Minor Research Projects and other funding agencies


13/12/2016.
Coordinator


19/12/16
PRINCIPAL

Sri Kaliswari College (Autonomous)
Sivakasi

ICAC


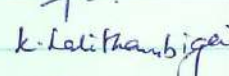
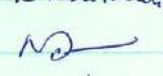
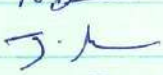
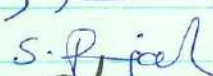
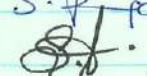
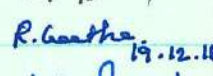
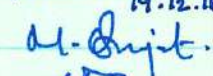




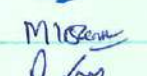

Meeting with the Heads of Departments

Place : Principal's Chamber

Time & Date : 3 p.m. on 19 Dec, 2016.

Agenda: (1) Preparation for External/Internal Academic Audit.
(2) List of files and registers to be maintained by each Department.

Members Present :

Sl. Nos	NAMES	DESIGNATIONS	SIGNATURES
1.	Dr. S. MANIMEKALAI	Asst. Prof.	
2.	K. LALITHAMBIGAI	Head	
3.	N. DHANYA	Head i/c	
4.	J. AMUTHA	Head i/c	
5.	Dr. S. Parvathamma	Associate prof (Tamil)	
6.	S. ANBU NISHA JEBA SUNDAR	Director of Phy. edn	
7.	R. Geetha.	Library (i/c)	
8.	M. Sujith	Head - Biotech	
9.	L. T. Parvathi	Head - che	
10.	K. Ramaraj	Head - IT	
11.	G. Knithiga Subramanian	Head - Physics	
12.	J. JOHN DAVID KUMAR	HEAD - TTA	
13.	M. S. SENTHIL KUMAR.	Commerce	
14.	Dr. P. K. RAJAMURALI	HEAD - DDA	

Minutes

The proformas for External/Internal Academic Audit for the Departments were distributed and necessary clarifications offered.

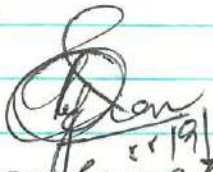
The list of files and registers to be maintained was distributed

The Departments are allowed time till 31 January, 2017 to

prepare the proforma.

It was decided to have the Departmental Audit in two phases:
(1) Internally and 2) Externally.

The dates of internal and external audits are to be decided subsequently.


19/12/2016.
Coordinator


PRINCIPAL

Sri Kaliswari College (Autonomous)

Sivakasi

IQAC

Meeting with the Heads of Departments

Place : Principal's Chamber

Time : 10 a.m.

Date : 21 January 2017

Agenda : Academic Audit
Online Tests & Other matters

Names	Signatures
Dr. K. DHARMARAJ (Bot)	[Signature]
Dr. P. K. BALAMURUGA	[Signature]
R. Muthulakshmi	R. Muthulakshmi
Dr. S. Amutha Devi	[Signature]
Mm. N. Malayini	[Signature]
A. VENI KRISHNA BHARATHI	AVL
J. Amutha	Jx
L. T. Parvathi	[Signature]
Dr. M. Sujith	[Signature]
M. Gurusamy	[Signature]
G. Venkatasubramani	[Signature]
S. Anitha Kumar	[Signature]
K. Ramaraj	[Signature]
Dr. S. MAVIMERKALAI	[Signature]
K. LALITHAMBICAI	[Signature]
L. Priya	[Signature]
S. Ferina	[Signature]
PITCHAIKANI PRABAKARAN	PP.

Minutes

Clarifications regarding preparation of files and registers for academic audit were given.

It was suggested to have

Energy Audit

Sanitation Improvement and

Department Wise First Aid Kits

P.T.O.

It was decided to

- 1) introduce online tests on select papers
- 2) develop softwares for feedback by the outgoing students, the HODs on the Department Staff and the parents

[Signature]
Coordinator

[Signature]
PRINCIPAL

Sri Kaliswari College (Autonomous)
Sivakasi

I R A C

Meeting with Office - Bearers of
Cells / Forums / Associations

Place : G 14
Time : 12.30 p.m.
Date : 31 January, 2017.

Agenda : Review of Activities
Other matters

	Names	Cell/Forum/Assn.	Signatures
①	Dr. S. Amutha Ravi	Quiz forum	
2.	Dr. S. Saraswathi	Rotaract club / cultural forum	
3.	Mr. T. MALAIWAMBIRAJAN	Legal Awareness League	
4.	Mrs. M. ARCHANA DEVI	Study circle	
5.	Mr. M. Muthu Prineivasan	BENL Mou	
6.	Ms P. Karthika	Placement cell	
7.	Mrs. J. Jasmine Bhastina	NSS Unit NO : 193	
8.	Mrs. A. Rukadevi	Study circle, Placement cell	
9.	Mrs. P. Shivasakti	Study circle	
10.	Mr. A. Babu Franklin	Junior Jayees taking of SKC	
11.	Dr. S. Panjathar	Parents Teachers Meeting	
12.	Dr. R. Ravi Chandran	Science common club	
13.	S. Jyoti Pradeepan	Association Activity	
14.		Placement cell	
15.	Dr. S. PRAKASH	Health Club.	
16.	Dr. K. SELVARAJ	RRC	
17.	Dr. C. RAVINDRE SINGH	Green Campus	
18.	S. MUTHU CHIDAMBARAM BHARATHI P. VENKATESH KUMAR	NSS 192, 209	
19.	Dr. Dho-	Panji, Nuran registration	
20.	U.SWA (P.M)	Retention Activity	
21.	A. Kuberan	Association.	
22.	A. Kirthi's Pandian	YRC	
23.	K. Ganeshbhar	Association	

24	K. Ramraj	Eco/EEP/ Extension/SC/Speedy	(Signature)
25	S. Anitha Kumari	Amo Maj. services	(Signature)
26	C. JAYASBELAN	FAP	(Signature)
27	T. Srinani	EVS	(Signature)
28	T. Jayaprakash	Extension	(Signature)
29	S. Ajith Kumar	ED cell	(Signature)
30	S. Gopalingan	Prosocial Learning (2016-2017 Even)	(Signature)
31	G. Tharasilina	Ex-Alumni Assoc	(Signature)
32	V. STELLAMERI	Physically Challenged All up Youth Club	(Signature)
33	Sukanyani	Skill Enhancement course	(Signature)
34	A. PREETHI	Cultural Forum	(Signature)
35	M. Nageswari	Associations	(Signature)
36	M. Sarany	Fine Arts Association	(Signature)
37	A. Antony Knight Raja	Intra School Meeting	(Signature)
38	S. Ambu Nisha Subasundar	Yoga & Meditation Club	(Signature)
39	Venkatesh Kumar P	Alumni Association	(Signature)

Minutes

The regular activities of Cells / Forums / Associations were reviewed.

It was decided to document details of activities.

(Signature)
Coordinator

(Signature)
PRINCIPAL

Sri Kaliswari College (Autonomous)
Sivakasi

IBAC

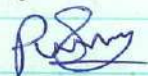
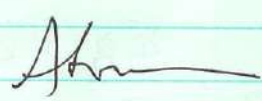
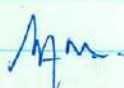

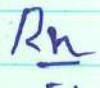

Meeting to plan visit to Yadava College for Women, Madurai which has had high rating in the NAAC Reaccreditation (Third Cycle)

Place : Principal's chamber

Time : 3 p.m.

Date : 28 Feb., 2017

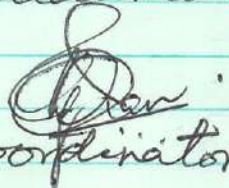
Agendum: Itinerary plan to visit Yadava College for Women, Madurai.


Names	Signatures
1) DR. P.K. BACAMURUGAN	
2) Dr A. Subramanian	
3) DR. S. MANIMEKALAS.	
4) R. Muthulakshmi	
5) N.R. Narayanan.	
6. DR. R. VARAYANA PRAKASH	

Minutes

Decided to revisit Departments for criterionwise assessment by the Internal auditors.

Decided to visit Yadava College for Women, Madurai as an eight member team.


Coordinator.


PRINCIPAL.

Sri Kaliswari College (Autonomous)
Sivakasi'

IQAC

Meeting with the Internal Auditors
of Academic Audit

Place : Principal's chamber

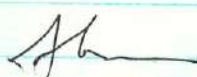
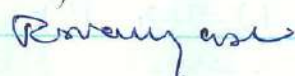

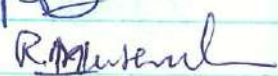
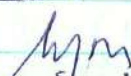

Time : 3 p.m.

Date : 6 March 2017

Agenda : Reporting by Internal
Auditors

Other matters, if any.

Members Present :

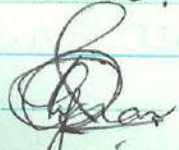
Names	Designation	Signatures
1. A. SUBRAMANIAN	Senior faculty	
2. DR. NARAYANAPRAKASH	SENIOR FACULTY	
3. DR. P. K. RAO		
H. R. Muthulashmi		
5. Dr. J. Manimohan		
Special Invitee :		
6. S. Jemina		

Minutes


The Internal Auditors briefed
the Academic Audit Reports.

It was decided to

- clarify Departments on Consultancy Service
- Scheme of Valuation
- Placement Register
- distribute Revised Criterion-Wise Proforma for the preparation of SSR.



Coordinator


PRINCIPAL

Sri Kaliswari College (Autonomous)

Sivakasi

IQAC

Preparation for Extension of
Autonomy

Place : Principal's Chamber

Time : 3 p.m.

Date : 14 March, 2017

Members Present

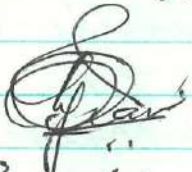
Names	Designation	Signatures
1. Dr. P. R. Dhanureddi	Vice-Principal	
2. R. Muthulakshmi		
3. Pitchaikani Prabakara		
4. M. Malayni		
5. J. Anitha		
6. VEMIKRISHNA BHARATHI.A		AV
7. L.T. PARVATHI		
8. M. Ramaraj		
9. T. Saram		
10. G. Kalyani Subramanian		
11. M. Gurusamy		
12. S. Senthil Kumar		
13. Dr. K. DHARMA RAJ		
14. Dr. S. Manimekalai		
15. Ms. S. Sreelakshmi		
16. Mrs. L. Priya	Head i/c (CS) Assistant Professor	
17. K. Lalithambigai		K.L.
18. K. Maheswari	OS.	


Minutes

The questionnaire related to UGC Renewal of Autonomy was distributed to Heads of Departments, COE and Office Superintendent.

P.T.O.

It was decided to submit
the particulars pertaining to five
years (2012-2013 to 2016-2017) for
consolidation and submission to
the UGC Office


Coordinator


PRINCIPAL 24/3/22

Sri Kaliswari College (Autonomous)
Sivakasi
IAAC


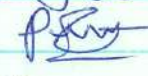
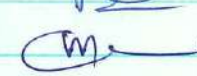

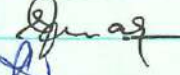

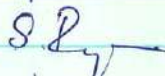
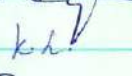
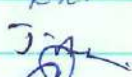

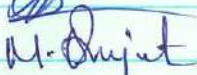
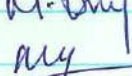
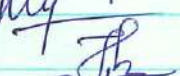


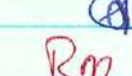
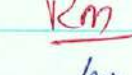

Preparation for Submission of
Proposal for Extension of Autonomy

Place : Principal's chamber

Time : 10 a.m.

Date : 3 April, 2017

Members Present
NAMES DESIGNATIONS SIGNATURES

1. Dr. K. DHARMARAJ	Botany	
2. Dr. P. K. BACHANURAM	MAINT	
3. M. Gurusamy	Com-ua	
4. Mr. G. Kulkiga Subramani	Physics	
5. Dr. Ansthal Kumar	HMS	
6. L. Priya	CS	
7. S. Rajapushpam	Library	
8. K. Lalithambigai	Maths	
9. J. Amudha	TAMIL	
10. S. Amutha Devi	PG Com	
11. M. Sujith	BT	
12. M. Malayini	Com ca	
13. J. Poornima	Chemistry	
14. S. Anbu Nisha Jaba Soudar	Phy. edn	
15. S. Jemina	English	
16. R. Krishnakumari	Computer Application	
17. S. MANI MEKARAI	English	
18. K. Ramaraj	IP	


Minutes

Dr. S. Krishnamurthy, Principal presided over the meeting.

Dr. K. Rajendran, IAAC Coordinator outlined the salient features of the

Revised UGC guidelines for
Submission of Proposal for
Extension of Autonomy, 2017

Decided to submit the
proposal for Extension of Autonomy
to UGC, New Delhi in October 2017.


Coordinator


Principal

Sri Kaliswari College (Autonomous)

Sivakasi

IQAC.






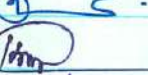
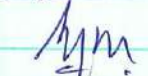

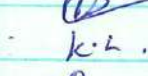

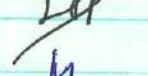
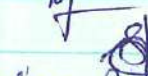


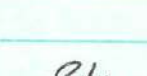
Implementation of Online
Student Feedback

Place : Principal's chamber

Time : 11 a.m.

Date : 6 April, 2017

Members Present

	NAMES	DESIGNATIONS	SIGNATURES
1.	D. K. DHARMARAJ	Botany	
2.	M. Gurusamy	Com - UG	
3.	G. Kulkarni Subramani	Physics	
4.	J. JOHN DAVID KUMAR	THA	
5.	T. Saisam	B.T.	
6.	K. Ramaraj	IP	
7.	Dr. S. MANIMEKACAI	English	
8.	Dr. S. Panfakha	Guidance	
9.	Dr. S. Amutha Devi	Rt Cen	
10.	K. Lalithambigai	Maths	
11.	L. Priya	CS	
12.	L. T. Parvathi	Chem	
13.	N. Malayini	Com in	
14.	S. Fernina	English	
15.	R. Muthulakshmi	Computer application	

Minutes


Decided to use the Student Feedback Analyser software devised by the students (Miss K. Kottiyammal II M.Sc. (CS & IT) & Miss B. Nagapriya II M.Sc. (CS & IT)) for online student feedback by all the III UG, II PG & M.Phil. scholars on Infrastructure

Teaching, Canteen and hostels.

10% of randomly selected UG students will give feedback on Part I Tamil/ Hindi and Part II English.

On successful implementation of the paperless analysis, it was decided to adopt online feedback system for obtaining feedback from HODs and Faculty members in future.


Coordinator


Principal

ACTION TAKEN REPORT – 2016-2017

(Based on minutes of IQAC Meeting)

- ❖ M.Phil. programme (English) and Additional Section B.Sc. (Maths) were started to meet the increasing needs of the students.
- ❖ Tamilnadu State Council for Science and Technology - DST (GOI) Sponsored Major Research Project was undertaken. The amount sanctioned was Rs.18,87,000/-
- ❖ Tamilnadu State Council for Science and Technology, Chennai Sponsored two students Mini Projects. The amount sanctioned was Rs.20,000/-
- ❖ Internal Academic Audit on various components such as Curriculum, Teaching, Learning and Evaluation and Infrastructure was conducted and further follow-up action was taken.
- ❖ Online Students Feedback System has been introduced
- ❖ Feedback obtained from students about Curriculum, Infrastructure and Staff, Staff about HOD, HOD about Staff were analysed and necessary remedial action was taken.
- ❖ 12 staff members published research articles in reputed Journals
- ❖ 401 students received placement orders.
- ❖ AQAR was submitted for 2015-2016
- ❖ Institutional participation in NIRF Ranking
- ❖ Boomi Pooja was performed for the construction of modern Library building at the proposed cost of Rs.2.5 Crores.
- ❖ Basket ball court was laid at the cost of Rs.15 Lakhs.
- ❖ MoUs were signed including National Stock Exchange Technology Ltd. Mumbai. Foundation for CSR@Redington, Chennai for enhancing employability skills
- ❖ Knowledge Exchange Programme was signed in collaboration with Sri Ramakrishna Mission Vidyalya College of Arts and Science, Coimbatore.
- ❖ Rovam software for administrative purposes, Smart TV, Interactive Board and LCD. etc., and Jumbo Fans (Nos.2) were purchased at the cost of Rs.29.66 Lakhs.
- ❖ Staff and students enrolled for MOOC courses
- ❖ Ornamental Fish Culture and Breeding centre was launched by Department of Biotechnology on 02.08.2016
- ❖ Botanical Garden was established at the cost of Rs.1.25 Lakhs was established on 14.08.2016

- ❖ Two Day National Level Seminar on "Teaching Learning and Evaluation in Higher Education - A Current Scenario" was conducted by IQAC on 09 & 10.09.2016
- ❖ Mr.A.Babu Franklin, Mrs.P.Rajeswari , Mrs.E.Kiruthika, Department of Commerce, Mrs.L.T.Parvathi, Mrs.M.Murugalakshmi, Mrs.R.Vijayalakshmi, Mr.S.Marikani, Department of Chemistry, Mrs.K.Muthuselvi, Department of Management Studies and Mr.S.Senthilkumar, Department of Tourism & Hotel Administration registered for Ph.D.
- ❖ Institutional Membership in National Digital Library as a source of e-learning for staff and students.


Chair Person